

# CLEANING CONTRACT

## LOOKING FOR INDIVIDUAL(S) AVAILABLE FOR REGULAR CLEANING DUTIES OF THE STE-GENEVIÈVE COMMUNITY CENTRE!



Individual(s) will be responsible for attending the hall after each function to ensure appropriate cleaning tasks are completed and the hall is ready for the next function.

### **DUTIES INCLUDE BUT ARE NOT LIMITED TO:**

- sweeping & mopping of all floors
- wiping down/sanitizing of kitchen counters, cupboards and appliances as needed
- wiping down and sanitizing of bathroom fixtures including sinks, faucets and toilets
- ensuring all previous rental items (tables, chairs, garbage, recycling) are appropriately put away.
- completing any tasks the last tenants did not complete as per their rental agreement.

Depending on the number of rentals and the condition of the hall, other cleaning duties may be requested to ensure we are providing a clean venue for our tenants.

**THE SGCC COMMITTEE IS CONSIDERING BOTH SINGLE INDIVIDUALS WHO ARE INTERESTED IN TAKING THIS ON SOLELY AS WELL AS INDIVIDUALS WHO MAY BE INTERESTED IN BEING ON A CALL LIST WITH OTHERS AND WORK ON A ROTATION BASIS. IN YOUR BID FOR THIS ROLE, PLEASE INDICATE YOUR PROPOSED HOURLY RATE AS WELL AS WHETHER OR NOT YOU WOULD WANT THE SOLO CONTRACT AND/OR CALL LIST OPTION. AFTER EACH RENTAL THE TYPICAL TIME NEEDED TO COMPLETE NECESSARY CLEANING IS 1-2HRS.**

**IF INTERESTED, PLEASE SEND YOUR BID AT:**

**[SGCCFACILITYMANAGER2020@GMAIL.COM](mailto:SGCCFACILITYMANAGER2020@GMAIL.COM) BEFORE NOVEMBER 27<sup>TH</sup>!**